



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES  
CONSOLATO GENERALE DELLA REPUBBLICA DELLE FILIPPINE  
MILAN

REQUEST FOR QUOTATION

POSTED IN PUBLIC  
BULLETIN BOARD  
15 DEC, 2023

Procurement of Drinking Water of the Philippine Consulate General in Milan

Date: 15 December 2023

**TO : All Eligible Bidders**

The Philippine Consulate General –Milan, through its Bids and Awards Committee (BAC), invites Suppliers to bid for the hereunder project:

- Name of Project : Procurement of Drinking Water of the Philippine Consulate General in Milan
- Brief Description : PCG Milan intends to procure drinking water for use by the staff as well as during events held within its premises for the year 2024zx.
- Procurement Mode : GPPB Resolution no. 28-2017 (Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas
- Approved Budget : 4,600.00 Euros inclusive of all applicable taxes.
- Contract Duration : One (1) year.

In accordance with the attached Request for Quotation (Annex A), prospective bidders shall provide accurate information and **submit the Price Quotation Form not later than 12:00 p.m. on 22 December 2023.**

Open quotations shall be submitted personally at the Philippine Consulate General – Milan, Viale Stelvio 71 – Via Bernina, 18 20159, Milan, Italy or electronic mail (philcongenmilan@gmail.com)

The Philippine Consulate General – Milan reserves the right to accept or reject any or all quotations and to impose additional terms as it may deem proper.

For inquiries, you may contact the BAC Secretariat of the Philippine Consulate General – Milan, at telephone number +39 02 668 25232.

Very truly yours,



  
**NORMAN PADALHIN**  
BAC Chairperson

## **TERMS OF REFERENCE**

### **I. ITEM FOR PROCUREMENT**

Procurement of drinking water of the Philippine Consulate General in Milan for the year 2020

### **II. APPROVED BUDGET FOR THE CONTRACT**

Euros 4,600.00).

### **III. BASIC TERM**

The term of the contract shall be for a period of one (1) year from 01 January 2024 to 31 December 2024.

### **IV. MODE OF PAYMENT**

Bank Transfer

### **V. REQUIREMENTS**

Provision of the following:

1. Delivery of drinking water and disposable cups per order;
2. Provision of water dispensers, inclusive of maintenance services of said water dispensers.

### **VI. CONDITIONS FOR THE PRICE QUOTATIONS**

Price quotations for the abovementioned procurement shall be subject to the following conditions:

- Quotation submitted to this Office for the item/ s considered is/ are Final Offers. In the event that the price is acceptable, a properly accomplished PURCHASE/ JOB ORDER with the necessary finding certified and the delivery date thereby indicated will be served the supplier/ contractor.
- The Philippine Consulate General - Milan hereby reserves the right to reject any or all offers or accept only those it may consider most economical and advantageous to the government.
- Goods/ services supplied and delivered shall be subject to the usual inspection by the auditor or a duly authorized representative, and
- Payment will only be effected by the strict compliance with the usual prescribed accounting and auditing requirements.