



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES  
CONSOLATO GENERALE DELLA REPUBBLICA DELLE FILIPPINE  
MILAN

**REQUEST FOR QUOTATION**

**Procurement of Catering Services for the Lunch During the Philippine Independence Day Celebration**

Date: 31 May 2019

**TO : All Eligible Bidders**

The Philippine Consulate General –Milan, through its Bids and Awards Committee (BAC), invites Suppliers to bid for the hereunder project:

Name of Project : Procurement of Catering Services for the Lunch during the Philippine Independence Day Celebration (PIDC)

Procurement Mode : Negotiated Procurement - Small Value Procurement (Sec. 53.9)

Approved Budget : Three Thousand Three Hundred Thirty Three USD and  
for the Contract (ABC) 34/100 (USD 3,3330.34) or Three Thousand Euros  
(€ 3,000.00) inclusive of all applicable taxes.

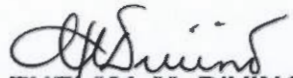
In accordance with the attached Request for Quotation (Annex A), prospective bidders shall accomplish and provide accurate information and submit the duly signed Price Quotation Form (Annex B) not later than 12:00 p.m. on 04 June 2019.

Open quotations shall be submitted personally at Philippine Consulate General – Milan, Viale Stelvio 71 – Via Bernina, 18 20159, Milan, Italy or electronic mail (philcongenmilan@gmail.com)

The Philippine Consulate General – Milan reserves the right to accept or reject any or all quotations and to impose additional terms as it may deem proper.

For inquiries, you may contact the BAC Secretariat of the Philippine Consulate General – Milan, at telephone number +39 02 668 25232.

Very truly yours,

  
**THELMA M. DIVINO**  
Acting BAC Chairperson

Date: 31 May 2019

## REQUEST FOR QUOTATION OF PRICES


**Sir/ Madam:**

Please submit your lowest price quotation for the following enumerated items described herein/ below subject to the following conditions:

- Quotation submitted to this Office for the item/ s considered is/ are Final Offers. In the event that the price is acceptable, a properly accomplished PURCHASE/ JOB ORDER with the necessary finding certified and the delivery date thereby indicated will be served the supplier/ contractor.
- The Philippine Consulate General - Milan hereby reserves the right to reject any or all offers or accept only those it may consider most economical and advantageous to the government.
- Goods/ services supplied and delivered shall be subject to the usual inspection by the auditor or a duly authorized representative, and
- Payment will only be effected by the strict compliance with the usual prescribed accounting and auditing requirements.

Unit	Quantity	Description
1	lot	<p><b>Procurement of Catering Services for the Lunch during the Philippine Independence Day Celebration (PIDC)</b> Specifications:</p> <ol style="list-style-type: none"><li>1. Buffet lunch for Milan official, sponsors of the event, committee PIDC, Consulate personnel and families (200 persons).</li><li>2. (3) viands, rice, desserts and drinks (soft drinks, juices, and bottled water)</li><li>3. Inclusive of set-up at venue.</li><li>4. Available on 16 June 2018.</li></ol> <p>Inclusive of all applicable taxes and other expenses.</p>

Very truly yours,

  
**THELMA M. DIVINO**  
Acting BAC Chairperson

## PRICE QUOTATION FORM

\_\_\_\_\_  
Date

\_\_\_\_\_  
\_\_\_\_\_  
We are pleased to quote our lowest price for item herewith:

Unit	Quantity	Description	Unit Cost	Total Cost
Lot	1	<b>Procurement of Catering Services for the Lunch during the Philippine Independence Day Celebration (PIDC)</b> Specifications:  1. Buffet lunch for Milan official, sponsors of the event, committee PIDC, Consulate personnel and families (200 persons).  2. (3) viands, rice, desserts and drinks (soft drinks, juices, and bottled water)  3. Inclusive of set-up at venue.  4. Available on 16 June 2018.  Inclusive of all applicable taxes and other expenses.		

TOTAL AMOUNT IN WORDS: \_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name of Bidder  
Signature over printed name