



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
CONSOLATO GENERALE DELLA REPUBBLICA DELLE FILIPPINE
MILAN

REQUEST FOR QUOTATION

**Procurement for Various Communication, Information and Communication Technology
(ICT) and Office Equipment**

Date: 08 December 2020

TO : All Eligible Bidders

The Philippine Consulate General –Milan, through its Bids and Awards Committee (BAC), invites Suppliers to bid for the hereunder project:

- Name of Project : Procurement Various Communication, Information and Communication Technology (ICT) and Office Equipment
- Brief Description : Procurement various communication, information and communication technology (ICT) and office equipment for the official use of the Philippine Consulate General in Milan.
- Procurement Mode : GPPB Resolution no. 28-2017 (Guidelines for the Procurement of Goods and Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Overseas
- Approved Budget for the Contract (ABC) : Six Hundred Ninety-Five Thousand Two Hundred Thirty Philippine Pesos and 05/00 (Php. 695,230.05) or Eleven Thousand Six Hundred Euros only (€ 11,600.00) inclusive of all applicable taxes.
- Contract Duration : 1 week.

In accordance with the attached Request for Quotation (Annex A), prospective bidders shall provide accurate information and submit the Price Quotation Form not later than 12:00 p.m. on 11 December 2020.

Open quotations shall be submitted personally at the Philippine Consulate General – Milan, Viale Stelvio 71 – Via Bernina, 18 20159, Milan, Italy or electronic mail (philcongenmilan@gmail.com)

The Philippine Consulate General – Milan reserves the right to accept or reject any or all quotations and to impose additional terms as it may deem proper.

For inquiries, you may contact the BAC Secretariat of the Philippine Consulate General – Milan, at telephone number +39 02 668 25232.

Very truly yours,

MERSOLE MELLEJOR
BAC Chairperson

Date: 08 December 2020

REQUEST FOR QUOTATION OF PRICES

Sir/ Madam:

Please submit your lowest price quotation for the following enumerated items described herein/ below subject to the following conditions:

- Quotation submitted to this Office for the item/ s considered is/ are Final Offers. In the event that the price is acceptable, a properly accomplished PURCHASE/ JOB ORDER with the necessary finding certified and the delivery date thereby indicated will be served the supplier/ contractor.
- The Philippine Consulate General - Milan hereby reserves the right to reject any or all offers or accept only those it may consider most economical and advantageous to the government.
- Goods/ services supplied and delivered shall be subject to the usual inspection by the auditor or a duly authorized representative, and
- Payment will only be effected by the strict compliance with the usual prescribed accounting and auditing requirements.

Unit	Quantity	Description
Unit	10	Laptop Specifications: 15.6" inches, Full HD, AMD Ryzen 5, 3500U Quad Core, Ram 8GB, SSD 512GB, 2xUSB 3.1, Windows 10, Home + MICROSOFT Office 2019 Home and Business Esd Electronic License
Unit	5	Desktop Specifications: M910s G4600, RAM 8Gb, HdD 1TB, DVD RW, Windows 10 Pro +, HKC MR17S-EU / UK 17-inch HD monitor (HD Ready 1,600 x 900, HDMI, VGA, TN panel, 60Hz), black + MICROSOFT Office 2019 Home And Business Esd Electronic License
Unit	3	Webcam Specifications: professional 1080p with microphone and small stand
Unit	1	Projector Specifications: Full HD 3200 Contrast Ratio 15000: 1 SVGA 800x600 Color black
Unit	1	Shredder Specifications: 300 SS4 Professional, strip cut, shed size 1/8, capacity up 34 sheets of paper.
Unit	1	Tab Specifications: Lite 10.4" Wi-Fi RAM 4GB Memoria 64 GB +Slot MicroSD con S Pen Photo camera 8Mpx Android

Very truly yours,



MERSOLE MELLEJOR
BAC Chairperson

PRICE QUOTATION FORM

Date

We are pleased to quote our lowest price for item herewith:

Unit	Quantity	Description	Unit Cost	Total Cost
Unit	10	Laptop Specifications: 15.6" inches, Full HD, AMD Ryzen 5, 3500U Quad Core, Ram 8GB, SSD 512GB, 2xUSB 3.1, Windows 10, Home + MICROSOFT Office 2019 Home and Business ESD Electronic License		
Unit	5	Desktop Specifications: M910s G4600, RAM 8Gb, HdD 1TB, DVD RW, Windows 10 Pro +, HKC MR17S-EU / UK 17-inch HD monitor (HD Ready 1,600 x 900, HDMI, VGA, TN panel, 60Hz), black + MICROSOFT Office 2019 Home And Business ESD Electronic License		
Unit	3	Webcam Specifications: professional 1080p with microphone and small stand		
Unit	1	Projector Specifications: Full HD 3200 Contrast Ratio 15000: 1 SVGA 800x600 Color black		
Unit	1	Shredder Specifications: 300 SS4 Professional, strip cut, shed size 1/8, capacity up 34 sheets of paper.		
Unit	1	Tab Specifications: Lite 10.4" Wi-Fi RAM 4GB Memoria 64 GB +Slot MicroSD con S Pen Photo camera 8Mpx Android		

TOTAL AMOUNT IN WORDS: _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name of Bidder
Signature over printed name